

Job Description

- JOB TITLE:** Employability Youth Worker (REF: YW24)
- SALARY:** SJC Points 25 – 27 £26,596 to £28,317 per year (Scale points 25-27)
- HOURS:** Full-Time: 35 hours per week. Evening and weekend work is an essential component of the post.
- CONTRACT:** Fixed Term to 31st December 2024. Continuation subject to funding.
- Location:** This post will be based at Youth Scotland’s Office in Edinburgh but with some flexibility offered. Programme delivery will require travel in Edinburgh, travel to Glasgow and Forth Valley, and occasional travel to other parts of Scotland.
- LINE MANAGER:** Senior Development Worker, Generation Cashback

Job purpose:

The purpose of the role is to deliver high quality youth work experiences for young people engaged in our National Programmes and projects. Initially these projects will include:

- Hatch, which offers 16 hours of employment skills training, followed by a paid work placement at KFC or another provider
- Career Sense, which offers 6 weeks of employment skills training, followed by a paid work placement at NatWest
- Big Ideas Weekend – the biggest weekend in youth work offering a range of learning and fun activities for young people and youth workers
- I Lead – our youth participation and leadership pathway

The Youth Worker will be based within our Generation Cashback Team and will work collaboratively across our young people’s programmes.

Main responsibilities

- Support young people’s engagement in Youth Scotland’s Hatch and Career Sense programmes including supporting residential experiences and events
- Co-deliver leadership and employment skills training to young people as part of Youth Scotland’s Hatch and Career Sense programmes, alongside our Development Workers
- Deliver our I Lead programmes to young people within youth groups and support young people to use their voice and undertake social action projects
- Contribute to our Big Ideas weekend and other events, supporting young people to engage in activities, feel safe and get the most out of their experiences

- Help to promote our programmes to young people within youth groups, the wider community, schools and other referral avenues to ensure they are fully subscribed
- Mentor young people undertaking training and provide additional support to young people whilst on their work experience. Young people will also have access to staff mentors in the workplace
- Support young people with the onboarding process to ensure a smooth start to work experience
- Assist with monitoring , evaluating and reporting on all activities and programmes delivered
- Provide updates and information for Youth Scotland communications

Other:

- Participate in external forums, workshops and events
- Attend and participate in other appropriate meetings as and when required
- Undertake other duties which may be required and which are commensurate with the post