

JOB TITLE: Youth Work and Schools Senior Development Officer

PROJECT: Scottish Attainment Challenge - YouthLink Scotland Youth Work Partnership Programme

REPORTING TO: Youth Work and Schools Manager, YouthLink Scotland

MAIN PURPOSE:

The Senior Development Officer will work with the Youth Work and Schools Manager to deliver YouthLink Scotland's Scottish Attainment Challenge national programme.

As a senior member of the team, the post holder will promote, support and enhance the youth work sector's practice and role in improving outcomes for learners impacted by poverty, both in schools and in the wider community. They will be responsible for supporting the development of quality partnerships between youth work and schools for the purpose of closing the poverty related attainment gap and will also play an influencing role with stakeholders across the system.

KEY RESPONSIBILITIES:

- To co-design and deliver projects with youth work and school practitioners which generate evidence of the impact of partnership working and support the development of more effective collaboration to improve outcomes for young people.
- To develop and deliver high quality professional learning to build capacity and encourage improvement.
- To provide advice and guidance to youth work practitioners and schools, in gathering and using impact evidence to improve educational outcomes for children and young people and further develop collaboration.
- To provide analytical support for the Youth Work and Schools Partnership programme.
- To create and disseminate learning to help youth work and schools learn from effective youth work approaches and collaborations.
- Write and disseminate engaging reports and resources of interest to the education sector.
- Create engaging content about youth work and schools for a variety of internal and partner communication channels including website, blogs, and social media.

- Contribute to the production of regular progress reports and to the monitoring and evaluation of the programme to fulfil YouthLink Scotland reporting and business planning needs.
- To contribute to the overall strategic and business development of YouthLink Scotland.
- To work collaboratively with partners and other YouthLink Scotland staff to deliver effective and integrated services ensuring that events, policy, research and workforce development opportunities are informed by the youth work and schools initiative.
- To represent the organisation in key meetings and networks with members, key stakeholder and external partners and other duties as delegated by the Senior Management Team.

PERSON SPECIFICATION

<p>Knowledge and Understanding (Essential)</p>	<ul style="list-style-type: none"> • Knowledge of effective evaluation and improvement methodologies • Awareness of current Scottish policy context affecting young people’s educational outcomes, poverty related attainment gap, and youth work • Awareness of youth work sector organisations in Scotland • Knowledge of the Scottish formal education sector and current drivers for improvement • Awareness of youth work’s nature, purpose, outcomes, and professional values • Understanding of the relationships between local and central governments in Scotland
<p>Skills and Competences (Essential)</p>	<ul style="list-style-type: none"> • Highly effective written, oral, and ICT communication skills to engage a range of audiences. • Ability to share knowledge of evaluation and impact with others to build their confidence and skills • Strong interpersonal skills • Strong project management skills • Ability to develop creative approaches and solutions to problems and situations • Ability to contribute to the work of a team and work towards shared outcomes • Ability to prioritise workload and work on own initiative • Ability to work to agreed targets.
<p>Experience (Essential)</p>	<ul style="list-style-type: none"> • Experience of supporting others to track progress and measure impact in learning settings • Experience of designing and facilitating capacity-building approaches / professional learning events • Engaging with stakeholders in other organisations

	<ul style="list-style-type: none"> • Writing reports and communicating in accessible ways which builds knowledge and understanding in others • Making sound decisions based on available information, and being accountable for them • Working to own initiative and ability to make autonomous decisions • Leading or contributing as part of a project team • Experience of working in an educational setting
Qualifications (Essential)	<ul style="list-style-type: none"> ▪ Degree level qualification or equivalent in Community Learning and Development or Education
Other Requirements (Desirable)	<ul style="list-style-type: none"> • Membership of a relevant Professional Body (e.g. CLD Standards Council, GTCS)